

**Community Advisory Committee for Special Education**  
**West Contra Costa Unified School District**  
Pupil Services Center, Special Education  
2465 Dolan Way  
San Pablo, CA 94806

**MINUTES October 5, 2015**

**CAC members present:** Victor Costa, Patricia Albano, Fayza Ayyad, Jeanine Bishop, Michael Curry, Jeannette Lambert, Elizabeth Mooney, Estela Depaz, Lisa Steiner, Danielle Storer, Maria Gonzalez

**Staff members present:** Steve Collins, Kevin Nazario, Kathy Johnson, Ameer Evangelista-Marcayda, Joyce Forte

**Guests present:** Greg Cain, Corina Sameniego, Joshua Maier

**Call to order:** The meeting was called to order at 7:05 p.m.

**Introductions and Approval of Minutes:**

The September 2015 minutes were reviewed. Liz Block's name should be moved to staff section. A motion to approve the minutes as corrected was made by E Depaz and seconded by E. Mooney. All in favor by: P. Albano, F. Ayyad, J. Bishop, V. Costa, M. Curry, M. Gonzalez, J. Lambert, E. Mooney, L. Steiner, D. Storer. None opposed.

**Public Comment & Announcements:**

First student concerns. A parent commented that Ohlone has just one driver so the ride time is very long. While they are still experiencing a shortage of drivers, there are some improvements due to drivers returning from leave, graduating from classes, and CHP sign off. They are having a problem getting test dates from the CHP but expect to have that resolved soon.

If committee members who are scheduled to give reports cannot attend CAC, or may be late or need to leave early, contact Jeannette or Jeanine to arrange an alternative way to update the CAC.

El Cerrito is having Homecoming on Friday Oct 9. The parade will be in El Cerrito but the game will be at DeAnza.

A parent complimented First Student for being able to work on an alternative route.

A parent asked about the shortage of aides. The department has been able to move classroom aides around to cover shortages.

Flyers distributed about the CC County Transition Task Force Transition Fair on October 23 in Concord, and Going to College with a Disability at Ed Roberts Campus on Saturday, October 10. Registration is being extended until October 9.

Orinda Middle School will hold an evening event on disability awareness open to the public. Contact Danielle if you are interested in joining her. San Ramon is implementing Circle of Friends but does not have a disability awareness program like Orinda or WCC. We have implemented Circle of Friends at Fairmont Wilson, Harding, Koremastu and El Cerrito High.

**SELPA Directors Report:**

Jeanine has been working on a policy for the purchase and use of stair chairs for upper floor evacuations. Steve presented it to Cabinet for review and is sharing it with CAC for review. If there are questions or suggestions please contact Jeanine.

There is a statewide shortage on aides and teachers. We have filled all our teaching positions. Some credentials still need to be cleared. Aides apply on Enjoin, must have 48 college units or be able to pass a test.

Staff development continues. There are no classes on Oct. 12, as it's a district-wide staff development day.

A parent asked if a teacher training program using experienced aides could be developed. Steve will mention it to personnel.

**Old Business:**

Committee updates:

Transportation - Lisa attended. They're still short bus drivers but are working on it.

Medi-Cal - Estela attended on Sept. 17th

She reported a lot of purchasing because of broken and missing equipment. Reps from each dept. OT, assistive tech, speech, etc. requested equipment for classrooms.

LCAP – Danielle attended the last meeting of the second year.

There will be a training meeting in Nov/Dec. This meeting was a review and planning for recruiting more students. The Dashboard is online and can be searched school by school.

Suggestions for guest speakers:

CAC members requested bringing in speakers for the following topics

Mindfulness, Circle of Friends, Cultural Responsiveness, Dyslexia and Dyscalculia,  
And Inclusive Summer and Afterschool Enrichment Programs

CAC planning committee met to discuss the Parent Conference. The tentative date/time is January 30 at Pupil Services. The group worked on prioritizing possible workshops, resources and registration details.

**New Business:**

The Brian Rutford Memorial Award nomination form has been developed and will go out to families attached to the You Make a Difference Award packet this year.

Jake Rockeman Award and You Make a Difference Award categories were described.

Job list and nomination committee sheets were circulated.

YMAD is on March 10.

**For the Good of the Order:**

Next CAC meeting will be November 2

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Jeanine Bishop